

The AMD logo, consisting of the lowercase letters 'amd' in a white, lowercase, sans-serif font, is centered within a solid red square.The logo for Hochschule Fresenius, featuring a white circular icon with a stylized 'F' shape inside, followed by the text 'HOCHSCHULE FRESENIUS' in a white, uppercase, sans-serif font, and 'UNIVERSITY OF APPLIED SCIENCES' in a smaller, white, uppercase, sans-serif font below it, all set against a blue rectangular background.

**WELCOME  
TO GERMANY!**

Dear international students,

We are very much looking forward to welcoming you at Hochschule Fresenius soon! In order to make your arrival as smooth as possible, we would like to point out a few things that need to be taken care of after your arrival in Germany. Of course, there are plenty of things to do but these are the essential ones. We hope that this short overview helps you navigating through German bureaucracy in the initial days. Please make sure to contact us, should you need any help or support in these matters!

Take care and see you soon!

Your International Office

[international@hs-fresenius.de](mailto:international@hs-fresenius.de)

# 1. HEALTH INSURANCE

Health insurance is mandatory in Germany. For visa purposes, you will need to provide proof of travel health insurance for the initial months of your stay. **Once in Germany**, you must register with a German health insurance company. Travel insurance is not sufficient to enroll at a German university. If you haven't done so before coming to Germany, this is one of the first things you should do after your arrival.

## HOW TO GET HEALTH INSURANCE

Most people in Germany (around 88%) are insured with a public health insurance company. There are about 100 different public health insurance companies. The basic coverage (treatment for illness, treatment after accidents and certain medications) are the same. The costs for health insurance are around 110€ per month. You can usually sign up with a health insurance company via their website. We have a cooperation with Techniker Krankenkasse (TK). If you would like to join them, simply write an email to Lea Thau (lea.thau@tk.de) or check [www.tk.de/en](http://www.tk.de/en).

## WHAT DOCUMENTS DO YOU NEED FOR MATRICULATION?

For your matriculation you will need to hand in a document confirming your health insurance membership. Your health insurance card is not sufficient. Simply ask your health insurance provider and they will provide you with the document.

## HEALTH INSURANCE FOR CITIZENS OF AN EU MEMBER STATE

If you have an EHIC (European Health Insurance Card), you don't necessary need German health insurance to matriculate yourself at a German university. However, be aware that you need German health insurance in case you would like to work next to your studies.

**FOR MATRICULATION:** You will still need a special document for enrollment, a proof of exemption from having a mandatory German health insurance. This document is entitled "*Zur Vorlage an einer Hochschule*". Please contact Lea Thau (lea.thau@tk.de) regarding this. She will gladly provide you such a document.

## 2. CITY REGISTRATION (*ANMELDUNG*)

After moving into an apartment in Hamburg, you need to register your new address with the city within 14 days. You will receive a confirmation of registration (*Meldebestätigung*) that you may need for other inquiries (application for residence permit, opening of a bank account etc.)

**Important:** If you move into an apartment outside of Hamburg, you will need to register with your respective city. The processes should be similar. Let us know if we can assist!

### WHERE TO REGISTER

You can register in one of the **district offices** (*Kundenzentren*) in Hamburg:  
<https://www.hamburg.com/welcome/entry-residence/general-regulations/11725242/registration/>

### HOW TO APPLY

You can ask for an appointment **online**:

<https://serviceportal.hamburg.de/HamburgGateway/Service/Entry/DigiTermin>

Please select **appointment online** and then click on **hier starten**. The website is in German, but you can find a guide on how to book an appointment online here:  
<https://www.hamburg.com/contentblob/11701420/7306804dcaa6d6881635172d1ad5e7fe/data/km1-appointment-kuz-%E2%80%93-guide-in-english-language.pdf>

**Important:** Same-day appointments will be available early in the morning. Check the webpage at 7.30/8am to get an appointment for the same day. If you need any support here, let us know.

You will need the following two documents for the registration:

- Passport with Visa
- Move-in confirmation (*Wohnungsgeberbescheinigung*)  
Your landlord is required to issue you this confirmation within two weeks after you move in. The template can be found here:  
<https://www.hamburg.de/Dibis/vordr/6700-25-barrierefrei.pdf>
- Registration form filled out and signed. Please find the form here:  
<https://www.hamburg.com/contentblob/2217296/42d1e8e18938d0d8b85e1d0c600755e2/data/anmeldung-des-wohnsitzes.pdf>  
and a guide on how to complete the form here:  
<https://www.hamburg.com/contentblob/14838562/0b9929a8b01b3f615bbf11a946265669/data/km1-address-registration-english-guide.pdf>
- Administration fee of EUR 12

**Please always double-check on which forms to bring to the appointment here:**

<https://www.hamburg.com/welcome/entry-residence/general-regulations/11725242/registration/>

## 3. RESIDENCE PERMIT

### WHAT IS A RESIDENCE PERMIT (*AUFENTHALTSTITEL*)?

International students (from non-EU/non-EEA countries) usually enter Germany with a student visa. This visa is initially valid for three months. After the visa expiration, students need to have a residence permit for their stay in Germany.

### WHERE TO APPLY

You need to apply with the local immigration authority (*Ausländerbehörde*). In Hamburg the **Hamburg Welcome Center** will assist you with the application process.

**Important:** If you live outside of Hamburg, you will need to register with your respective immigration authority. The processes should be similar. Let us know if we can assist!

### HOW TO APPLY

#### Hamburg Welcome Center

Here you can apply for your residence permit and also register your new address. The Welcome Center also assists you in all other questions regarding your stay in Hamburg.

Address:  
Süderstraße 32b  
20097 Hamburg  
Phone: +49 40 428 39-5500

**Website:** <https://www.hamburg.com/welcome/entry-residence/immigration-registration-offices/11746154/hamburg-welcome-center/>

**E-Mail:** [info@welcome.hamburg.de](mailto:info@welcome.hamburg.de)

**Please note:** It is mandatory to book an appointment online in advance!